



**PUBLIC SERVICE PENSION BOARD OF TRUSTEES
MEETING HIGHLIGHTS**

December 13 and 14, 2018
Victoria, British Columbia

The Meeting Highlights is a summary of issues that were considered, or decisions that were made, by the Public Service Pension Board of Trustees [Board] at the latest board meeting.

Please note that the official Board Minutes record the business conducted by the Public Service Pension Board of Trustees and their decisions. If there are any discrepancies between the Meeting Highlights and the official Board Minutes, the official Board Minutes shall govern. Disclosure of any documents referred to in the Meeting Highlights or the official Board Minutes is subject to applicable Board policy and the Freedom of Information and Protection of Privacy Act.

Pension Board Matters

Trustee Appointments

Paul Finch and Troy Clifford were each reappointed to the Board for a three-year term from April 1, 2019 to March 31, 2022. Brian Schramm's appointment to the Board was rescinded effective September 21, 2018. Short biographies of the Board members are available on the plan website under [About Us](#).

Inflation Adjustments to pensions in pay

The Board approved a 2.3% increase to pensions in pay beginning January 1, 2019. The inflation adjustment is based on the percentage change in the average Consumer Price Index for the 12 month periods ending October 31. Inflation adjustments are not guaranteed and are subject to available funding. Once granted, they become part of the basic, guaranteed benefit. For the history of inflation adjustments granted under the Public Service Pension Plan, see the [Inflation Adjustment History](#) on the website.

Trustee Remuneration

Trustees are remunerated for their time spent carrying out Board business. Trustees receive this remuneration directly if they are not receiving remuneration from any other source and may, if they are receiving remuneration from an organization, direct that the payment be made to the organization. Trustee remuneration is reported in the [Public Service Pension Plan Annual Report](#).

The Board’s remuneration policy provides for an annual adjustment equal to the inflation adjustment to pensions in pay, which is 2.3% for 2019. The trustee remuneration rates effective January 1, 2019 are shown below:

Trustee Remuneration

	2019
Annual Retainers (\$ per year)	
Board Member <i>(except Board Chair, Vice Chair or Committee Chair)</i>	\$5,328
Board Chair	\$15,984
Vice Chair	\$10,656
Committee Chair	\$5,328 plus \$2,132 per committee, to a maximum of \$9,592*
Travel Retainer**	\$1,068
Meeting Fee (\$ per meeting)	\$421

* For committees scheduled to meet at least 3 times per year

**For trustees who regularly travel 4 or more hours, one way, to attend meetings

Reports from Service Providers

Administration services are provided by the BC Pension Corporation and investment management services are provided by the BC Investment Management Corporation [BCI]. The provider of post-retirement group health and dental benefits administration is Green Shield Canada [GSC].

A. Plan Administration – Report from the Pension Corporation

The Board received a report from the Pension Corporation including service volumes, service experience feedback and a financial summary for the six months ended September 30, 2018.

B. Plan Investment – Report from BCI

The Board received performance, strategy and operational reports from BCI. The Board also received a presentation on the upcoming asset/liability review. The asset/liability review is undertaken every three years to support the Board's asset mix decision.

The one-year rate of return for the total pension fund as at September 30, 2018 was 10.4%; the five-year annualized return was 10.1% and the ten-year annualized return was 8.5% compared with the benchmarks of 8.5%; 9.0% and 7.9% respectively. The 25 year annualized return for the total pension fund was 8.0% compared to the benchmark of 7.6%. The market value of the fund at September 30, 2018 was \$32.1 Billion.

Committee Reports

A. Audit Committee – No report.

B. Benefits Committee

Plan Rule Amendment No. 46 was approved. The amendment is to comply with new leave provisions in the Employment Standards Act.

Plan Rule Amendment No. 47 was approved. The amendment includes terminology and housekeeping changes to comply with the Pension Benefits Standards Act.

Plan Rule Amendment No. 48 was approved effective October 1, 2019. The amendment implements the past service benefit enhancement on service between April 1, 2006 and April 1, 2018.

C. Communications Committee

The Board approved revisions to the Communications Policy. The revisions are to update references to education and outreach initiatives and website information.

D. Governance Committee

The Board approved minor updates to the following policies: Roles and Responsibilities – Board Chair; Appeals Management Policy; Trustee Recognition Policy. The Board's [operational policies](#) are available on the website.

Angie Sorrell and Kelly Wheeler were appointed to the Governance Committee.

E. Investment Committee

The Board approved participating in the merged real estate program and approved the required changes to the Statement of Investment Policies and Procedures.

F. Trustee Education Committee – No issues.

The Board approved revisions to the Interplan Trustee Education Committee mandate. The revisions more accurately reflect the committee's work.

G. Other Committees – No issues.

Website

The Public Service Pension Plan website contains valuable information about the Plan. The website includes the executive director's blog, [BOOM!](#) You can find many of the board's governance policies and documents in the [About us](#) section, including the Board's operational policies under About us > Who we are > Public Service Pension Plan. Web content is updated regularly.

Future Board Meetings

The next regularly scheduled quarterly meeting of the Public Service Pension Board of Trustees will take place on March 19 and 20, 2019 in Victoria.

This document is a report of the
Public Service Pension Board of Trustees

Please direct any questions or comments about this document to:

Public Service Pension Board of Trustees

By phone 250 387-8200
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For general questions about the Public Service Pension Plan, or about your pension, please contact the **BC Pension Corporation**:

By phone Victoria: 250 953-3033
Toll-free in Canada and the U.S.: 1 800 665-3554
By fax 250 953-0425